

**MINUTES**  
**PLEASANTVILLE BOROUGH COUNCIL**  
**REGULAR MEETING OF APRIL 14, 2026 – 6:30 p.m.**  
**MUNICIPAL BUILDING - 114 WEST STATE STREET**  
*All meetings recorded*

**OPEN MEETING  
INVOCATION/PLEDGE**

The meeting was called to order by President Crawford at 6:30 p.m. The invocation by President Crawford was followed by the Pledge of Allegiance.

	PRESENT	ABSENT
Mayor	Martha Long	
President	Howie Crawford	
Vice-President	John Dunham	
Councilmembers	Kathie McMunn	
	Bob Rigby	
	Chris Roofner	
Secretary-Treasurer	Diana Durstine	

**APPROVAL OF PREVIOUS  
MEETING MINUTES**

Motion by Vice-President Dunham, second by Councilman Rigby and carried unanimously to accept the minutes of the regular meeting of March 10, 2026.

**RECOGNIZE VISITORS**

John Farzo – 342 West State Street  
Same issues as last time. He made some calls and he is not done yet. He is going to word it “blighted property” and asked council to look it up and read it –West State Street and N Main Street. President Crawford let Mr. Farzo know letters had gone out to the owners of the properties and asked him where he got the word blighted from. He said research. He went on to say the Borough has places that shouldn’t even be lived in. Rats and other animals running around, broken windows, birds living in the houses flying in and out. President Crawford added the Borough was told from the state side that someone that lives in the property needs to complain. He asked Mr. Farzo to let us know who he talked to that said it would come back on the Borough so we can give them a call. He went on to say something has to be done. You can go ahead and rearrange junk in different places but it’s still junk. He is still researching. Councilman Roofner walked around one of the properties and said the stink was terrible. A neighbor also complained about animal problems because of that place. President Crawford asked for a letter to be sent to one of the property owners again to keep the chain going in case it goes to court the Borough can show what steps were taken. Mr. Farzo asked what the ordinance says. President Crawford said the ordinances for Pleasantville are pretty bland. Mr. Farzo is thankful the Sheriff’s office is getting involved patrolling.

**CORRESPONDENCE**

*Venango County  
Sheriff Eric Foy - Patrols*

Council received copies of the traffic request letter sent by the borough and the reply from Sheriff Foy. Deputies have been in the Borough sitting on stop signs and will be able to run traffic after April 20<sup>th</sup>.

*Oil Region ATV Ordinance*

An email was received from Venango County Commissioner Ken Bryan regarding his hope to have the ATV ordinance all done in May. Mr. Farzo asked if council was going to jump on board with it. President Crawford went over the specifics including the fact that council has not voted on it yet. He went on to say there is no real gain for it to speak of and people do it anyhow. Council has tried to explain to Commissioner Bryan that every street the borough has that goes off into the woods that you would want to ride connects to a state road. Vice-President Dunham said the point of it for council is that PennDOT will not give permission of the roads first. Council specifically asked the Oil Region ATV Association to provide permission from PennDOT’s for right of ways and council agreed they would then give permission to get between right of

ways. President Crawford added ATVs still use the roads regardless and there are no hassles with it at all. If the borough approves it nothing is really gained. The Association has around 500 members. That's for the entire county. The discussion will continue to go nowhere unless someone from council makes a motion to either accept it or not accept it and then it either goes to a yay or a nay and it moves on. Townships have dirt roads everywhere. Pleasantville is different in that it doesn't have roads that connect to each other; they connect to state roads. Councilman Roofner brought up that riders must carry liability insurance, and he doesn't see a problem with it. The Commissioner was here at the last meeting, and he wanted council to proceed. Councilwoman McMunn said 50% of the people that go up Second Street and then past her house would never ever meet the age requirement. She also added that the letter from PennDOT states they will take opening the roads into consideration. Her thought is that until PennDOT says they are going to approve our community there is no sense for council to even bring it to a vote. President Crawford thinks eventually we are going to see the state will make the decision for state-wide access. He sees them getting pushed heavy and believes that is coming. Councilman Roofner added he knows a lot of neighbors that have them and are already set up and have their license and they are anticipating being able to utilize the area, even if it is just Shamburg. Vice-President Dunham added his ask was that he wanted to see where PennDOT said yes, we are going to open this section and this section, but they want the borough to do an ordinance first that we are going to open the borough roads and then they will consider opening the main. There was no answer to why they wouldn't open their roads first. President Crawford added if the state said they were going to do it, that would encourage the borough saying the state is coming around and doing that. Councilman Roofner asked if it would be the commissioners pushing that. Vice-President Dunham added if the commissioner would have come into the Borough last time and said PennDOT is going to go ahead and open 36 and Merrick Street and 227 for access he would have jumped on board for approval. Councilwoman McMunn closed the discussion by saying when the state comes in and says they are open she will bring it to motion.

*DEP 2026 Venango County  
Mosquito Season*

Council received the annual email in their packets to review.

**OLD BUSINESS**

*2026 Paving Bid Award*

President Crawford attended the bid opening held by the Oil Region COG. Low bidder was Cross Paving. There is no milling this year so topsoil will be used for back up.

Motion by Vice-President Dunham, second by Councilman Roofner, and carried unanimously to accept the low bid of Cross Paving for Option A.

*2<sup>nd</sup> Reading Ordinance 2026-1  
Water Usage Rate Increase*

Motion by Vice-President Dunham, second by Councilman Rigby and carried unanimously to accept Ordinance 2026-1.

AN ORDINANCE OF PLEASANTVILLE BOROUGH, VENANGO COUNTY, PENNSYLVANIA, INCREASING THE MONTHLY USAGE RATE FOR WATER SERVICE.

The rate for water usage would be increased from Seven Dollars (\$7.00) per 1,000 gallons to Seven Dollars fifty cents (\$7.50) per 1,000 gallons, effective with the April billing.

*Financial Audit RFP Award*

Motion by Vice-President Dunham, second by Councilman Roofner and carried unanimously to accept the low bid of May & Company.

2026 RFP FOR AUDITING SERVICES

	2025	2026	2027	2028	2029
Maher Dussel	\$10,000	-	-	-	-
May & Company	\$4,900	\$5,050	\$5,200	\$5,350	\$5,500
McGill,Power,Bell	\$11,500	\$10,000	\$10,250	\$10,500	\$10,750

*Resident Communication  
 Provider Selection*

President Crawford - The current system used to put calls out throughout the borough is not reaching everyone. This is a different system for doing that. It would be a better system all the way around and the cost is \$1,200 per year. It would allow the borough to do more and section the town off easier for things like water issues. Secretary Durstine - The system is app driven and was invented by a Pennsylvania township supervisor that was having problems trying to get messages out to residents.

Motion by Vice-President Dunham, second by Councilman Rigby and carried unanimously to give Saavy Citizen a try for one year, see how it works and revisit it again later.

*Lipstick Properties  
 123 E State St Zoning Request*

Vice-President Dunham – First page of the proposal letter changed the perspective of looking at things even though he still doesn’t believe there is enough parking, the contractor has listed Airbnb units and office space on the 2<sup>nd</sup> floor. He pointed out highlights of the previous meeting. They plan on cleaning up more of the outside of the building. There will be no front access or place for people to sit out on a front porch. 360-degree security cameras are installed and monitored 24/7. Current borough parking regulations are built into the lease. Junk or broken-down vehicles need to be removed to be worked on somewhere else. Councilwoman McMunn – 1<sup>st</sup> floor has kitchens, but 2<sup>nd</sup> floor does not. Discussed parking proposal from the letter. Mayor Long – The contractor is going on her property nobody else’s and she sees no problem plus it is not known how much parking will be used.

Motion by Councilman Roofner, second by Vice-President Dunham to approve the zoning request. Vote as follows: Dunham, McMunn, Rigby, Roofner – Yes; Crawford – No.

*Stray Cat Issue on and Near  
 Dunham Road*

All agreed that there are stray cats all over town. Councilwoman McMunn’s camera picks up four happy healthy cats every night. Last month the camera picked up a litter of 11 half-grown kittens walking up her sidewalk, but she has not seen them since. The complaint call on Dunham had 14 on her ring camera. President Crawford verified the borough does not currently have a feral cat ordinance. All agreed that any ordinance would be hard to enforce. Councilwoman McMunn said if the humane society is called, they will tell you to get traps, but if you take them to the humane society, they do not have enough room for them. President Crawford asked council what they would like to do at this time. Vice-President Dunham suggested something be put in the newsletter to be responsible for your cats. If you are feeding them council will recognize that as ownership.

**NEW BUSINESS**

*Wastewater Treatment Plant  
 Auger Replacement*

The big auger assembly in the headworks is broken including the gear. It is at the beginning of the process and removes solid debris from the sewage. The estimate came in at \$20,680. The original lead time was 112 days. For an additional amount of

\$1,964.68, the vendor can get that down to 42 days. Since it has been broken, the guys have been manually raking and moving debris from the screen.

Motion by Vice-President Dunham, second by Councilman Roofner, and carried unanimously to get the parts coming.

*TJs Laundry Mural Request*

After a short discussion and in the absence of council being able to provide funding assistance, Mayor Long said there are all kinds of possibilities including suggesting David Weber's history that talks about the Coopers and Clarks corners to the laundry's owner Tom Schmidt.

**Committee Reports**

*Comments & Concerns*

Councilwoman McMunn

None

*Personnel/Finance/Public Works Streets/Properties*

President Crawford

Paving project will be going on. Seal coat will be done next year. Manholes will be moved up if necessary. Machines are being taken care of and getting ready for summer. Need to start taking a look at another zero-turn mower. It's getting old and starting to really go through parts. Councilman Roofner asked what the cost would be for a total overhaul as opposed to a new one. President Crawford let council know a smaller new mower could be purchased for less. President Crawford confirmed for Vice-President Dunham that it would be an outright purchase no financing. Approximate spots for the new water wells were marked out. Dustin will get the required certifications so another employee will not be necessary.

**EXPENDITURES**

Motion by Councilwoman McMunn, second by Vice-President Dunham, and carried unanimously to pay the bills. (3/11-4/14 in the amount of \$73,496.53)

**ROUND TABLE**

None

**ADJOURNMENT**

Motion by Councilwoman McMunn, second by Vice-President Dunham and carried unanimously to adjourn the meeting at 7:31 p.m.

Approved by Council  
This 12<sup>th</sup> day of May, 2026

I hereby certify the foregoing to be a true and correct copy of the Council meeting of April 14, 2026.

  
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Diana Durstine, Secretary