

MINUTES
PLEASANTVILLE BOROUGH COUNCIL
REGULAR MEETING OF DECEMBER 9, 2025 – 6:30 p.m.
MUNICIPAL BUILDING - 114 WEST STATE STREET

All meetings recorded

**OPEN MEETING
INVOCATION/PLEDGE**

The meeting was called to order by President Crawford at 6:30 p.m. The invocation by President Crawford was followed by the Pledge of Allegiance.

	PRESENT	ABSENT
Mayor		Martha Long
President	Howie Crawford	
Vice-President	John Dunham	
Councilmembers	Kathie McMunn	
	Pam Griffin	
	Bob Rigby	
Secretary-Treasurer	Diana Durstine	

**APPROVAL OF PREVIOUS
MEETING MINUTES**

Motion by Vice-President Dunham, second by Councilman Rigby and carried unanimously to accept the minutes of the regular meeting of November 25, 2025.

RECOGNIZE VISITORS

Skip Crawford – Would like Council to consider letting employees carry Paid Time Off (PTO) over to 2026. There was a short discussion. Motion by Councilman Rigby, second by Councilwoman Griffin to allow employees to roll one week of 2025 PTO to 2026 to be used in the first quarter 2026. Vice-President Dunham confirmed this is not a permanent change to the handbook.

CORRESPONDENCE

President Crawford mentioned the article in the Titusville News-Journal stating the City of Titusville is raising their water rate another \$.50 to \$4.50/1,000 effective 1/1/2026. This would be an additional amount per month the Borough will need to address and possibly raise Borough rates.

OLD BUSINESS

*2nd Reading
2026 Budget*

President Crawford read through the budget totals, Motion by Councilwoman McMunn, second by Vice-President Dunham and carried unanimously to accept the 2nd reading of the 2026 Budget.

General Fund \$478,972, Water Fund \$454,792, Sewer Fund \$270,030 for a combined total of \$1,203,794.

NEW BUSINESS

*Resolution No. 5 of 2025
Setting the 2026 Tax Rate*

Motion by Vice-President Dunham, second by Councilman Rigby and carried unanimously to accept Resolution No 5 of 2025.

WHEREAS Borough Council has adopted its FY 2026 budget without a tax increase, and therefore levies the taxes set forth herein below; NOW, THEREFORE, BEIT RESOLVED by the Council of Pleasantville Borough, Venango County, Pennsylvania: THAT, a tax be and the same is hereby levied on all real property within Pleasantville Borough subject to taxation for the fiscal year 2026 as follows: SECTION 1. Tax rate for general purposes, the sum of 6.0 mills on each dollar of assessed valuation, or the sum of \$0.600 on each one hundred dollars of assessed valuation.

Committee Reports

Management/Finance Nothing to report.

Public Works Streets/Properties

President Crawford Curbing got smashed on 3rd Street by a PennDOT plow.

Recreation Board

President Crawford Nothing to report.

Recycling/Solid Waste

Councilwoman Griffin Nothing to report.

Comments & Concerns

Councilwoman McMunn Nothing to report.

PERSONNEL

President Crawford Nothing to report.

EXPENDITURES

Motion by Councilwoman Griffin, second by Vice-President Dunham, and carried unanimously to pay the bills. (11/26-12/9 in the amount of \$51,032.67)

ROUND TABLE

Councilwoman McMunn questioned whether the military banners are going to be left up all year. Since there was room on the poles, the guys left them up when putting the wreaths up so families coming into town for the holidays could see them. Will leave them out this year and see how it goes.

President Crawford announced this is Councilwoman Griffin's last meeting and thanked her for her service. She has been on Council for six years.

ADJOURNMENT

Motion by Councilwoman Griffin, second by Councilwoman McMunn and carried unanimously to adjourn the meeting at 6:55 p.m.

Approved by Council
This 13th day of January 2025

I hereby certify the foregoing to be a true and correct copy of the Council meeting of December 9, 2025.

Diana Durstine, Secretary