

MINUTES
PLEASANTVILLE BOROUGH COUNCIL
REORGANIZATION MEETING OF JANUARY 5, 2026 – 6:30 p.m.
MUNICIPAL BUILDING - 114 WEST STATE STREET

All Meetings Recorded

	<p>Councilman-Elects Crawford, Dunham, Rigby, Roofner, Councilwoman Kathie McMunn, District Judge 28-3-01 Andrew Fish, and Secretary Diana Durstine were present. Mayor-Elect Long was absent.</p>
<p>OPEN MEETING INVOCATION/PLEDGE</p>	<p>The meeting was opened, the invocation was given, and the Pledge of Allegiance was led by Councilman-Elect Crawford.</p>
<p>OATH OF OFFICE</p>	<p>District Judge Andrew Fish administered the Oath of Office to the newly elected council members. Mayor Martha Long will take her oath from District Judge Andrew Fish at a later date.</p>
<p>ROLL CALL FOR COUNCIL</p>	<p>The meeting was called to order and began with a roll call for all council members. Crawford, Dunham, McMunn, Rigby, Roofner present.</p>
<p>ELECTION OF COUNCIL PRESIDENT</p>	<p>Councilman Dunham nominated Councilman Crawford (Second by Councilman Roofner) and Councilman Crawford accepted the position.</p>
<p>ELECTION OF COUNCIL VICE-PRESIDENT</p>	<p>Councilwoman McMunn nominated Councilman Dunham. Councilman Dunham accepted the position.</p>
<p>ELECTION OF COUNCIL PRESIDENT PRO TEM</p>	<p>President Crawford explained the election for President Pro Tem is so someone would be present to run the meeting in the absence of both the President and Vice-President.</p>
<p>PRESIDENT’S COUNCIL COMMITTEE APPOINTMENTS</p>	<p>With Councilwoman McMunn no longer being on the Election Board, President Crawford nominated her (Second by Vice-President Dunham) and she accepted the position.</p>
<p><i>Comments & Concerns</i></p>	<p>President Crawford confirmed Councilwoman McMunn was willing to keep the position.</p>
<p><i>Personnel/Management/Finance Public Works/ Streets/Properties</i></p>	<p>Council agreed to have President Crawford continue to oversee these areas.</p>
<p><i>Recreation Board</i></p>	<p>Councilman Dunham agreed to participate on the Rec Board if they meet.</p>
<p>NEW BUSINESS</p>	
<p><i>2026 Meeting Schedule</i></p>	<p>Councilman Rigby asked if it would be a problem with changing it to once a month. Councilman Dunham was going to bring it up as well. President Crawford clarified the schedule could be set however council agrees. Councilman Roofner confirmed one meeting would be fine with him unless something comes up that needs taken care of. A special meeting would need 24-hr notice for the council and an advertisement.</p>
	<p>There was a short discussion regarding the water project and meeting timing with paving and the water project to start in April.</p>
	<p>Motion by Councilwoman McMunn, second by Councilman Dunham, and carried unanimously to meet the second Tuesday each month at 6:30pm and have additional meetings as needed.</p>

Council Appointments

Engineering

Motion by Councilman Dunham, second by Councilman Rigby, and carried unanimously to keep EADS as the engineering firm.

*Oil Region
Council of Governments*

The COG meets Jan-Nov at a different municipality each month. The Borough will need to be at the meetings for paving and the bid opening.

Motion by President Crawford second by Councilwoman McMunn, and carried unanimously for him to be the Delegate and Councilman Dunham to be the Alternate.

Solicitor

Motion by Councilman Dunham, second by Councilman Rigby, and carried unanimously to keep Rich Winkler as the Borough's Solicitor.

Act 32 Tax Collection Committee

The Tax Collection Committee meets once per year, usually in February, at the West Mead Township building. Councilman Roofner volunteered.

Motion by Councilwoman McMunn, second by Councilman Dunham, and carried unanimously to have Councilman Roofner be the Delegate and President Crawford be the Alternate.


There was a short discussion regarding the installation of cross pipes and the start date of paving. Ok to move forward with going out to bid with the COG. Ad will go out in February and bid opening will be in March.

ADJOURNMENT

Motion by Councilwoman McMunn, second by Councilman Roofner and carried unanimously to adjourn the meeting at 7:04 p.m.

Approved by Council
This 5th day of January, 2026

I hereby certify the foregoing to be a true and correct copy of the reorganization meeting of Council of January 5, 2026.



Diana Duristine, Secretary

