

MINUTES
PLEASANTVILLE BOROUGH COUNCIL
REGULAR MEETING OF MARCH 10, 2026 – 6:30 p.m.
MUNICIPAL BUILDING - 114 WEST STATE STREET

All meetings recorded

OPEN MEETING INVOCATION/PLEDGE	<p>The meeting was called to order by President Crawford at 6:30 p.m. The invocation by President Crawford was followed by the Pledge of Allegiance.</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>PRESENT</th> <th>ABSENT</th> </tr> </thead> <tbody> <tr> <td>Mayor</td> <td>Martha Long</td> <td></td> </tr> <tr> <td>President</td> <td>Howie Crawford</td> <td></td> </tr> <tr> <td>Vice-President</td> <td>John Dunham</td> <td></td> </tr> <tr> <td>Councilmembers</td> <td>Kathie McMunn</td> <td></td> </tr> <tr> <td></td> <td>Bob Rigby</td> <td></td> </tr> <tr> <td></td> <td>Chris Roofner</td> <td></td> </tr> <tr> <td>Secretary-Treasurer</td> <td>Diana Durstine</td> <td></td> </tr> </tbody> </table>		PRESENT	ABSENT	Mayor	Martha Long		President	Howie Crawford		Vice-President	John Dunham		Councilmembers	Kathie McMunn			Bob Rigby			Chris Roofner		Secretary-Treasurer	Diana Durstine	
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APPROVAL OF PREVIOUS MEETING MINUTES	Motion by Councilman Roofner, second by Vice-President Dunham and carried unanimously to accept the minutes of the regular meeting of February 10, 2026.																								
RECOGNIZE VISITORS	Venango County Commissioner Ken Bryan joined the meeting at 6:41 p.m.																								
CORRESPONDENCE <i>Advertising – Fulfilling Public Notice Requirements</i>	President Crawford reviewed the email from PennDOT Municipal Services rep Buddy Miller. This is not a problem specific to this area. It is happening everywhere and they are looking into changing the law. The Derrick newspaper has said that they might be putting out a weekly print edition to help everyone meet sunshine law requirements. President Crawford attended the COG meeting February 19th. Other municipalities in this area talked about possibly of having to advertise in Mercer just to meet the requirements. No action was taken.																								
<i>North-Western PA County Boroughs Association</i>	After a brief discussion, no action was taken on a letter extending an invitation to join the NWPA CBA received from Brookville Borough’s manager. If any of the Council would like to attend the meeting, the notice was in the packets.																								
<i>PennDOT Traffic Counting on Municipal Roads</i>	President Crawford went through the memo received from Lee Taub at PennDOT. Borough roads this year are Second Street between Maple Street and School Street and Shamburg from the Borough line to SR27. There was a short discussion regarding how streets are chosen. No action needed.																								
OLD BUSINESS <i>National Fuel Line Replacement</i>	President Crawford began by reviewing a map received at the February 17 th meeting with National Fuel. The new 4” line will be put in starting at Merrick Street and come down to Colonial Machine. A new line will also be put in on Chestnut Street and connections to a few houses on Shamburg will be made. Approximate start date is sometime in April. There was a short discussion about the locations of residential water, sewer, and gas lines being a real issue. National Fuel is going to dig the new line instead of boring. The new 4” main line will be medium pressure to 42 residences. All meters still inside homes will be moved outside. They will repair all damage to lines and yards and will need to go inside homes before they turn the gas back on. The old line will be abandoned. Councilman Roofner spoke to the rep getting easements and questioned where the line would be going. The representative was not 100% sure but said it would be 24-30” deep and tree stumps would be dug out where necessary. There was a short discussion regarding previous experiences council members had with National Fuel.																								

*Tobacco/Nicotine Free
Resolution for
Youngs Lungs at Play*

A memo from Solicitor Winkler was discussed. Council agreed that the resolution is too open ended to be enforced. No action will be taken.

Water Flow Meter Installation

President Crawford explained how the installation of the Titusville supply meter hasn't been correct since it was put in. There have been meter problems before, and the meter is now saying the Borough is using more water every day than the entire water tank will hold. Putting another meter in just up from their meter and monitoring it had been discussed before. That meter could then be used when the water gets put in the Borough. The first quote came in at \$16,343. Other suppliers will be contacted. Need to verify with Ryan what size line will be installed from the new wells to the Borough's Cemetery Road line.

Financial Audit Proposals

The only submission received was from the current auditor with a rate that is significantly lower. Commissioner Bryan suggested postponing the selection and reaching out to the County. He said they have independent auditors and people that do a lot of work for the County. If the Borough reaches out to the County's fiscal department and Diona Brick, she could help. He went on to say when you send out RFPs a lot of times they are missed and it would be worth a phone call or two. Diona's basically been the CFO for County for 20 years. He might be completely off the mark, but she is incredible and she knows a lot of people.

NEW BUSINESS

*1st Reading Ordinance 2026-1
Water Usage Rate Increase*

President Crawford explained that the Borough received a notice that Titusville has raised their water rates again by \$.50/1,000 effective with the February bill. To stay even with what they did, the proposed ordinance would raise the Borough's rate from \$7.00 to \$7.50/1,000 so we don't go backward. He went on to say that the Borough does not make money on water. Vice-President Dunham questioned how residents would find out this is happening. Secretary Durstine explained that the second reading of the ordinance will be on April 14th and when the May bill goes out for April's usage, the increase will be explained on the bill. Councilman Roofner questioned whether the Borough would be able to go back to \$7.00/1,000 once the well is put in. He went on to say very rarely does a place go back when they raise a price. President Crawford explained that after we look at the numbers for everything, he believes that the Borough can do a least that. The last bill from Titusville was over \$35,000. That money would then come into the Borough.

Motion by Vice-President Dunham, second by Councilman Rigby and carried unanimously to accept Ordinance 2026-1.

AN ORDINANCE OF PLEASANTVILLE BOROUGH, VENANGO COUNTY, PENNSYLVANIA, INCREASING THE MONTHLY USAGE RATE FOR WATER SERVICE.

The rate for water usage would be increased from Seven Dollars (\$7.00) per 1,000 gallons to Seven Dollars fifty cents (\$7.50) per 1,000 gallons, effective with the April billing.

*Multi-Modal Transportation
Fund Grant Application*

A quote for asphalt sidewalks to complete the gap on Merrick Street to the Dollar General was requested last year. The \$72,000 price included approximately 3,300 ft² including 4" gravel base, 2" base asphalt layer, 2" top asphalt layer, and finishing the edge with topsoil and seed. President Crawford explained a motion is not necessary

at this time but looking for permission to have EADS prepare the application and see what all needs done so it can be submitted as one big project. Council agreed. Next step will be a resolution and \$100 application fee.

*Resident Communication
Notification & Engagement*

The system the Borough uses now really isn't working. During a recent water emergency some contacts that were reported as receiving a message did not because they have a land line with a "Dial 8" feature to eliminate telemarketers. President Crawford agreed that we need to look for something different and went on to say, the more people the Borough has involved in it the better off we are. Vice-President Dunham questioned how the Borough would get in to mass messaging. Most newer systems are driven by engagement and the people who live here and not relying on social media which may provide misinformation. Communication can be interactive, for example, if someone sees a pothole and they want to take a picture and send it in they can do that. There are annual fees associated with new systems. The current system is pay by call/text to send out a message, but people aren't even getting the messages. A new system could also point residents to the Borough's website for things such as getting a building permit. Nearly 30% of residents pay electronically and nearly half of website users use smartphones. Users would need to opt into the new system. Secretary Durstine will look into providers and have something at the next meeting.

*Sewer Plant – Drainpipe
Replacement Project*

Motion by Councilman Roofner, second by Vice-President Dunham, and carried unanimously to approve the sewer plant drainpipe replacement project in an amount not to exceed \$2,000. (This project was not included in the original 2026 budget)

Committee Reports

*Comments & Concerns
Councilwoman McMunn*

None

*Personnel/Finance/Public
Works Streets/Properties
President Crawford*

Councilman Roofner attended the Tax Collection Committee 2/19 meeting and reported there are no increases. He said there are a lot of people that are in arrears and there a quite a few of them that are getting wage garnishments. Other than that, we are in good shape over here. Councilman Dunham has a key coming for the rec building. A call came in that the school speed limit is not being displayed on the signs. The signs need replaced. Councilman Dunham will set up a meeting with President Crawford and Principal Fink. Everything else is going well. No issues. Getting ready for clean-up time after the snow is gone and the gravel, muck, and mess and sticks are all there. Decorations are up and things look nice and green.

EXPENDITURES

Motion by Vice-President Dunham, second by Councilwoman McMunn, and carried unanimously to pay the bills. (2/11-3/10 in the amount of \$86,795.36)

ROUND TABLE

Councilman Roofner brought up that that time of the year is coming and we're getting a lot of fast traffic, motorcycles, hot rods. He would like the Borough to contact the Sheriff and see if he would send patrols on occasion to enforce the vehicle code when they are available. He suggested all that would be necessary if visibility but if they want to make a few pinches that is fine. They can address the vehicle code for a moving violation. He would like a letter sent to the Sheriff for visibility. Commissioner Bryan said most of his officers are Act 120 and they will probably ask for a MOU that Rich Winkler can draw up. Vice-President Dunham questioned a report of white stuff and some kind of chemicals in Titusville's water wanting to know if it affects us the same way it does them. There was a short discussion regarding Borough water tests and DEP. The community yard sales this year will be June 5th-6th. We need 40 new flags this year. Quotes came in at just over \$1,800 for flags made in the USA. We went with

cheaper ones last year and if we do that again we may have to keep replacing them every year. Commissioner Bryan suggested the Borough make a call to Harry Whittemore, head of the VA for the county. The county recently bought two years' worth because the price was so reasonable. Secretary Durstine will check with Harry. Reminder of the Zoning Hearing Appeal March 24th at 6:30pm. President Crawford will be out of town.

Oil Region ATV Ordinance

Commissioner Bryan was at the Borough two months ago to discuss the ATV ordinance and wanted to see if the Council is for it or against it. Rich Winkler put the ordinance together. He provided a support letter from Scott Hutchinson and R Lee James as well as a support letter from PennDOT. He went on to say this will be his last pitch on it and he just wants to make it clear if the Council isn't going to do it that's fine for now, however, there are 21 municipalities now on board, Cranberry is going to be approving it this week. He went on to say, he's been a commissioner now for a little over two years and he is kind of tired at this point of fielding the phone calls from residents asking what's going on. Commissioner Bryan confirmed for President Crawford that he has taken too many calls from Borough residents and a lot of the first responders as well. Seventeen other counties in the State of Pennsylvania have acclimated to this. The Association has about 500 members. 490 of them are residents. The average age of the group is 52 years. It's a safe legal way for people to gain access using ATVs. What he couldn't say last time that he can say today is PennDOT will be willing to work with the Borough on getting access to the Borough's small businesses. He highlighted the process to pass the ordinance. Commissioner Bryan also mentioned the County put a decommissioning component into solar projects coming into the County. Even though the process has slowed down, he would recommend the Borough adopt a solar ordinance. Commissioner Bryan confirmed for President Crawford that the decommissioning would affect both businesses and homeowners and would be processed by the County. Commissioner Bryan warned Council of the possibility of someone eventually coming door-to-door pitching data centers. He recommended the Borough lawyer up and consult with the county. Also, Commissioner Chip Abramovic stepped down and Tim Heffernan was appointed.

ADJOURNMENT

Approved by Council
This 14th day of April, 2026

Motion by Councilwoman McMunn, second by Vice-President Dunham and carried unanimously to adjourn the meeting at 7:34 p.m.

I hereby certify the foregoing to be a true and correct copy of the Council meeting of March 10, 2026.



Diana Durstine, Secretary